

**Louisiana State Board of Architectural Examiners
Complaint Review Committee
Meeting Minutes
June 3, 2021, 9:00 am
Via Zoom**

Present: Kevin J. Singh, Chair
Ronald B. Blicht (Zoom)
Richard J. LeBlanc (Zoom) (part of the meeting)
Shannon D. French (Zoom) (part of the meeting)
Katherine E. Hillegas, Executive Director
Tyson J. Ducote, Deputy Director
Paul H. Spaht, Board Attorney

This meeting is being held via zoom pursuant to JBE Proclamation 2021-94 and R.S. 42:17.1, the governor having declared a state of emergency for the State of Louisiana, and the nature of the emergency causing a meeting of the Complaint Review Committee (CRC) conducted pursuant to other provisions of the Open Meetings Law, R.S. 42:1 et seq. to be potentially detrimental to the health, safety, or welfare of the members of the committee, staff, and the public.

The meeting was called to order by Singh who certified that the matters to be considered by the CRC will be limited to the matters listed on the agenda of the meeting, such matters being time-sensitive and in the opinion of Singh consideration of which should not be delayed. The members of the CRC approved the consideration of the matters on the agenda, and only such matters, by unanimous vote. Singh then reviewed the agenda.

Motion #1: Blicht/French: To enter into Executive Session to discuss investigative proceedings regarding allegations of misconduct, La. R.S. 42:17(A)(4). Passed. 3-0.

Discussion of the following matters:

- The committee reviewed documents related to an inquiry received that may involve potential violations of the licensing law. After review and discussion, it was agreed that the matter was not a violation of the LSBAE licensing law and the LSBAE did not have jurisdiction in this matter. Ducote was instructed to notify the individual of this decision.

Mr. French left the meeting, and Mr. LeBlanc joined the meeting.

- 2019-25 review

Motion #2: Blicht/LeBlanc: To leave Executive Session. Passed. 3-0.

Informal Conference:

2019-25

The Respondent joined the meeting via Zoom and discussed the case with the committee.
The Respondent left the meeting.

Motion #3: Blitch/LeBlanc: To enter into Executive Session to discuss investigative proceedings regarding allegations of misconduct, La. R.S. 42:17(A)(4). **Passed. 3-0.**

Discussion of the following matters:

- 2019-25
- 2021-02 - update

Motion #4: Blitch/LeBlanc: To leave Executive Session. **Passed. 3-0.**

Minutes

The minutes of the previous meeting were reviewed.

Motion #5: LeBlanc/Blitch: To approve the April 16, 2021, CRC minutes. **Passed. 3-0.**

Returned Consent Orders:

2021-04

Ducote presented an executed Consent Order to the committee for acceptance.

Motion #6: LeBlanc/Blitch: To accept the executed Consent Order related to case 2021-04 and forward it to the full Board for consideration. **Passed. 3-0.**

2021-06

Ducote presented an executed Consent Order to the committee for acceptance.

Motion #7: Blitch/LeBlanc: To accept the executed Consent Order related to case 2021-06 and forward it to the full Board for consideration. **Passed. 3-0.**

There being no further business to address,

Motion #8: Blitch/LeBlanc: To adjourn the meeting. **Passed. 3-0.**

Respectfully submitted,

Kevin J. Singh, Chair